

Conditional formating in Open Office Calc OOC

Posted by admin - 24 Sep 2011 06:22

Conditional formatting is > change formatting of row,multiple cells,or cell if value of a cell is ~.

This allowed me to change color of a product number text, from black to red in whole row, if a value in column [O] changed from "Y" (published) or "N" (not published).

As such giving me nice indication what product are taken off line.

I use this sheet to upload product using CSV in to the on line store.

To do this I created Conditional formatting.

If is true that column [O] equals "N"; change color of text in whole row to red.

In OOC Open Office Calc you take this steps:

Open sheet

Select area you want to change formatting to, based on rule. It can be Row,cell,multiple rows multiple cells....)

Click in menu bar on [Format]> [Conditional Formatting]

Check Condition 1 (multiple condition can be applied using condition 2 & 3)

Change from drop down menu [Cell value is] to [Formula is]

Insert formula \$A1="N";

or another formula you desire keep the \$ in front of it(if A1 equals N apply formatting)

Click on [New Style] Create a name your new style and and chose from multiple formatting options to format the desired cells, if condition applies.

Click [Ok]

Test your New formatting.

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